



**Exeter City Council**

To the Chair and Members of Exeter Health and Wellbeing Board

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**Our ref:**

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**AGENDA FOR**  
**EXETER CITY COUNCIL**  
**EXETER COMMUNITY HEALTH AND WELLBEING BOARD**

The **Exeter Community Health and Wellbeing Board** will meet on **TUESDAY 10 JULY 2018, commencing at 2.00 pm**, in the **Rennes Room - Civic Centre**. If you have an enquiry regarding any items on this agenda, please contact Howard Bassett on **Exeter 265107**.

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**DATE OF NEXT MEETING**

The next **Exeter Community Health and Wellbeing Board** will be held on Tuesday 11 September 2018 at 2.00 pm

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## EXETER COMMUNITY HEALTH AND WELLBEING BOARD

Monday 26 February 2018

### Present:-

Councillors Bialyk (Chair)	Exeter City Council
Councillor Edwards	Exeter City Council
Councillor Morse	Exeter City Council
Councillor Randall-Johnson	Devon County Council
Virginia Pearson	Public Health, Devon County Council
Simon Bowkett	CoLab
Julian Tagg	Exeter City Football Club
Diana Moore	Exeter Community Forum
Stephen Spartling	RD&E NHS Foundation Trust
Simon Chant	Devon County Council
Jo Yelland	Exeter City Council
Simon Lane	Exeter City Council
Dawn Rivers	Exeter City Council
Howard Bassett	Exeter City Council

### Also Present

Chris Broadbent	South West Youth Games
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### APOLOGIES

These were received from Councillors Leadbetter and Newby, Gillian Champion, Adel Jones with Stephen Spartling deputising, Tim Golby and Martha Wilkinson.

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### MINUTES OF THE MEETING HELD ON 31 OCTOBER 2017

The minutes of the meeting held on 31 October 2017 were taken as read and signed by the Chair as correct.

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### SOUTH WEST YOUTH GAMES

The Chair welcomed Chris Broadbent, Chief Executive of the South West Youth Games who spoke on the Youth Games.

Introduced as part of the Millennium Games in 1999, where every county created a Youth Games of their own, in the South West it had been going for 18 years. The South West Rotary Youth Games was now the largest community sports event for children and young people in Devon and Cornwall, offering over 20 sporting competitions. Despite lottery funding ending in 2014 the Youth Games had continued with a new board of trustees obtaining local sponsors, including the headline sponsor, South West Rotary Clubs and the support of Teignbridge District Council.

The Games introduced children to a sport or activity at a level under County standard including a number of targeted groups that did not usually get the opportunity to take part in such events. Street sports, such as skateboarding etc., indoor cycling and rowing were notable recent additions.

Responding to Members' queries, Chris Broadbent recognised that increased female and disabled participation were an important focus and that the new Exeter Youth Voice project set up as part of the Exeter Youth Strategy could help promote and advise.

Chris Broadbent would be developing this work further in conjunction with Matt Evans of Active Devon and welcomed the opportunity to work with the Board and the City Council in the future.

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### **STRATEGIC NEEDS ASSESSMENT**

Simon Chant spoke to the presentation, data drawn from the JSNA, Annual Public Health profile report, Integrated Care Exeter Risk stratification reports and National Public Health Profiles:-

The following were covered:-

- population structure and change;
- indicators with worse outcomes than England average;
- index of Multiple Deprivation and deprivation Profile by Domain;
- deprivation and the health inequalities gap and health related behaviours;
- loneliness and risk of loneliness;
- Integrated Care Exeter (ICE) Risk Stratification Model and the findings on frailty which were age related presenting good opportunities for early detection, prevention and treatment; and
- the data would assist the community builders and community connectors with their work in the community.

There would now be a Devon wide roll out of the ICE linked data risk stratification tool.

**RESOLVED** that the report be noted.

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### **SPORT ENGLAND LOCAL DELIVERY PILOT**

Jo Yelland updated the Board on preparations for the Sport England Local delivery pilot, James Bogue to be seconded for two and half days a week to the City Council from Active Devon to assist with the work. A sum of £100 million from Sport England was to be distributed amongst the 12 pilot areas, the split to reflect the differing plans and resources of each area, the Exeter/Cranbrook bid benefitting from the significant data analysis already undertaken which would assist in measuring impact and monitoring outcomes. A learning network had been established, information on the Exeter/Cranbrook data gathering to be shared with the other pilot site. With satisfactory progress on outcomes there was potential to expand for another four years and the pilot status would not preclude funding available from other Sport England sources although this would need to be co-ordinated through the delivery pilot programme.

The Exeter/Cranbrook pilot target was 10,000 newly active individuals, particularly families being active together with low income and deprivation groups especially targeted. It would align with the work of Wellbeing Exeter and green travel and congestion reduction aspirations of Exeter City Futures.

The Chair remarked that the successful bid dovetailed with a number of other initiatives including the Greater Exeter Strategic Sports Board, City Council emerging strategies on Facilities and Pitches as well as the new Leisure Centre.

Jo Yelland advised that a stakeholder meeting was scheduled for 23 March after which initial plans for the pilot would be clearer and could be more widely publicised.

**RESOLVED** that the update be noted, Gillian Champion to be asked to comment on the potential of co-locating primary care services with community and leisure facilities if health and well being hubs were to be developed in the future.

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**EXETER COMMUNITY HEALTH AND WELLBEING BOARD - TERMS OF REFERENCE AND WAY FORWARD**

Jo Yelland presented the final draft terms of reference for the Exeter Community Health and Wellbeing Board including potential membership. The paper would be updated to refer to Exeter City Community Trust instead of Exeter Football in the Community Trust.

The Chair suggested that the membership could be broadened with further representation as appropriate and the proposal for Chris Broadbent of South West Youth Games to be added was agreed.

**RESOLVED** that:-

- (1) the terms of reference be adopted; and
- (2) Chris Broadbent of South West Youth Games become a Board Member.

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**EXETER YOUTH VOICE**

Dawn Rivers reported that the City Council was taking the lead co-ordination role for this next stage of developing a Youth Strategy for the city and that, after inviting Expressions of Interest from a number of organisations, Young Devon had won the contract to facilitate the 'Exeter Youth Voice' initiative with young people across the city. This work would build on the consultation that had taken place with young people during 2016/17 resulting in the launch of the Youth Strategy in March 2017. The project would be delivered through a steering group including Exeter City Council Communications and Marketing Team who would be supporting the process and helping to profile the views of young people, Devon County Council and other agencies.

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**DATES OF FUTURE MEETINGS**

10 April 2018  
10 July 2018  
11 September 2018  
30 October 2018  
29 January 2019

(The meeting commenced at 2.00 pm and closed at 3.30 pm)

Chair

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## **EXETER CITY COUNCIL**

### **EXETER COMMUNITY HEALTH AND WELLBEING BORAD**

#### **REVISED TERMS OF REFERENCE NOVEMBER 2017**

##### **1. PURPOSE**

The purpose of the Exeter Community Health and Wellbeing Board is to develop strategies for securing improved health and wellbeing outcomes for citizens. The Board will operate as an oversight group holding each other to account on the delivery of agreed strategies and programmes with a focus on reducing inequalities across the City.

The Board will promote integration and partnership working between the City Council, Devon County Council social care, public health, NHS, voluntary services, communities and the wider public sector.

The Board will ensure that all key plans and policies appropriately reflect the health and wellbeing priorities identified through the joint needs assessment process (JSNA) and will be informed by data such as the Integrated Care for Exeter Risk Stratification and Pathway Costing Tool.

Where necessary the board will establish 'expert' task and finish groups where additional needs analysis or guidance on the evidence of the effectiveness of interventions is required; and will establish project groups where appropriate in order to effectively deliver objectives of the Board.

##### **2. FUNCTION**

The Board will maintain an overall focus on encouraging citizens to become more active and will develop and update an annual evidenced-based Exeter Community, Health, Wellbeing and Physical Activity Strategy and delivery plan.

The Board will continue to have oversight of the Active Exeter Programme and the development of the Physical Activity Vision Wheel agreed by partners during 2017 as part of our joint work as part of the Sport England Local Delivery Pilot programme.

The Board will provide co-ordination and implementation for agreed strategies. The priorities for 2018/9 will be the implementation of the Exeter Youth Strategy (2017) and the adoption of the Exeter Community Forum Community Strategy (2016) and asset based community development (ABCD) approaches across the city.

The Board will act as an oversight and advisory group for the Wellbeing Exeter Steering Group providing feedback on the delivery of social prescribing and community building across the City.

The Board will facilitate an annual themed conference and networking event for members and wider stakeholders.

## **2. MEMBERSHIP**

- 2.1 Reflecting the strategic nature of its work the proposed core membership of the Exeter Health and Wellbeing Board will be:
- Exeter City Councillor (Leader)
  - Exeter City Councillor (Portfolio Holder for People)
  - Exeter City Councillor (Portfolio Holder for Health and Wellbeing, Communities and Sport)
  - Exeter City Councillor (Opposition)
  - Devon County Councillor (Chair of Health & Adult Care Scrutiny Committee)
  - Devon County Councillor with Exeter locus
  - Devon County Council Director of Public Health
  - Devon County Council Officer (Communities Team)
  - Exeter City Council Officer (Director)
  - Exeter City Council Officer (Programme Manager Communities)
  - Exeter City Council Officer (Environmental Health and Licencing Manager)
  - Exeter City Community Trust
  - A representative from the Exeter Community Safety Partnership
  - A representative of the NEW Devon Clinical Commissioning Group Eastern Locality Forum
  - A representative from Exeter Community Forum
  - A representative from Active Devon
  - A representative from Wellbeing Exeter
  - A representative from the South West Youth Games – Chef Executive
- 2.2 The Board will have the right to co-opt other members as deemed appropriate to its priorities.
- 2.3 The Board will elect a Chair and Vice-Chair on an annual basis from amongst the group.
- 2.4 The Board will aim to meet on a bi-monthly basis (i.e. every two months).
- 2.5 The Board will comprise of at least 5 members to be quorate.
- 2.6 The Board will have the right to appoint Associate Members to the Board as deemed appropriate to enhance its level of understanding, and where such an appointment would be beneficial to the composition of the Board. Associate Members will have no voting rights.

## **3. ACCOUNTABILITY AND LINKS**

- 3.1 The Board will be accountable to the City Council but will have a range of working/reporting relationships with other Council bodies, e.g. People Scrutiny Committee, and external partnerships, e.g. Devon Health and Wellbeing Board, Devon Health and Wellbeing Scrutiny Committee, Exeter Community Safety Partnership, Active Devon Exeter Board, Eastern Devon Locality Forum and Wellbeing Exeter Steering Group.

#### **4. ENGAGEMENT**

- 4.1 It is recognised that whilst the Board has a strong strategic focus it needs to engage with a wider range of local stakeholders. Therefore the Board will hold an annual conference to share and receive feedback on the annual health and wellbeing action plan.
- 4.2 The individual members of the Board are also well placed to seek the views of the various 'constituencies' they represent and feed views into and out of the cycle of meetings the Board will hold.
- 4.3 The board meetings will be held in public with the exception of any item that the Chair deems to be confidential (any such item will be heard as a Part 2 item). Members of the public will be able to submit questions to the Board no later than 7 days in advance of any meeting; questions will be submitted via the Chair, who will decide whether or not the question is tabled, and the format for tabling that question.
- 4.4 Copies of these terms of reference, agenda, minutes and reports (except those relating to a confidential part of the meeting) will be posted on the website of the Exeter City Council or hard copies will be available on application from Democratic Services.

#### **5. SECRETARIAT**

- 5.1 The Board will be supported by Democratic Services with contributions from other partners, i.e. Public Health, DCC.

#### **6. ALTERATIONS TO TERMS**

Any alterations or additions to these terms of reference will be agreed by a majority of board members at any board meeting.

#### **7. DEPUTIES**

Both core members of the Board and Associate Members will be able to send a deputy in their stead.

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